

**RTC LABORATORY, INSTRUMENTS AND TESTING
PROCEDURES
CHAPTER 5.3
ANNEX B: ROUND TRIAL PROCEDURE**

**Project CFC/ICAC/33
Commercial Standardization of
Instrument Testing of Cotton
with particular consideration of Africa**



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and the Common Fund for Commodities





**REGIONAL TECHNICAL CENTRE FOR EAST/SOUTHERN AFRICA
IN COLLABORATION WITH TANZANIA BUREAU OF STANDARDS
AND TANZANIA COTTON BOARD**

Document No: RTC/PROC/03	Title: Regional Round Trials Procedure	Rev. No. 01 Issue No. 01	Page 1 of 3
Document Type: Procedure	Prepared by: RTC laboratory Staff Signature:	Approved by: RTC Management Signature:	Effective Date: 2010-07-01

1. Purpose:

The purpose of the procedure is to ensure that;

- a) Samples are properly prepared for round trial in terms of;
 - i) Sample size
 - ii) Proper packaging materials
 - iii) Transport logistics

- b) Samples are properly sent by RTC labs to all participating labs that includes;
 - i) Identity code/bale identification.
 - ii) Effective communication to the participating laboratories with date sent and means of transport used.
 - iii) Feedback from the laboratory on the sent samples.
 - iv) Evaluation of the Round Trial by RTC and evaluated results are submitted to FIBRE

2. Scope:

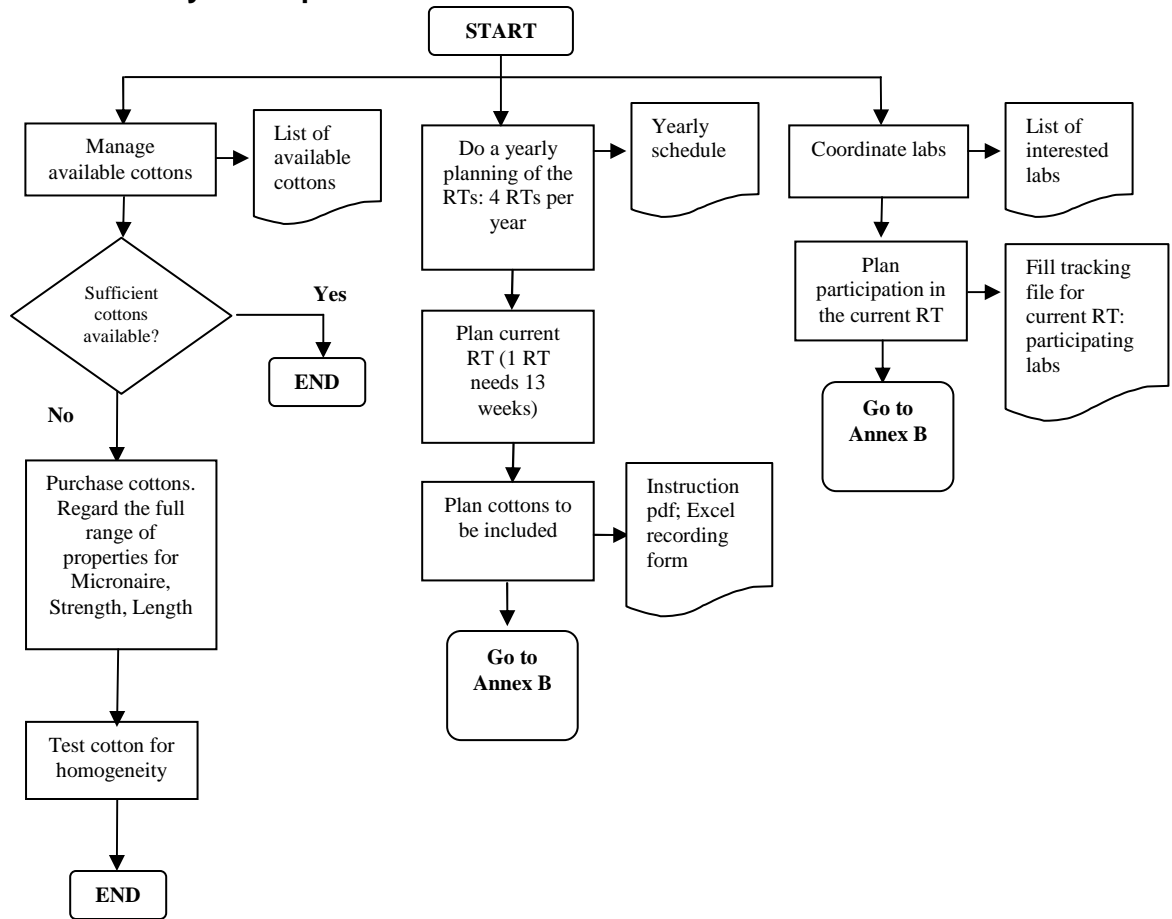
The procedure covers round trial test run by the Regional Technical Centre for East/Southern Africa.

3. Responsibilities and Authorities

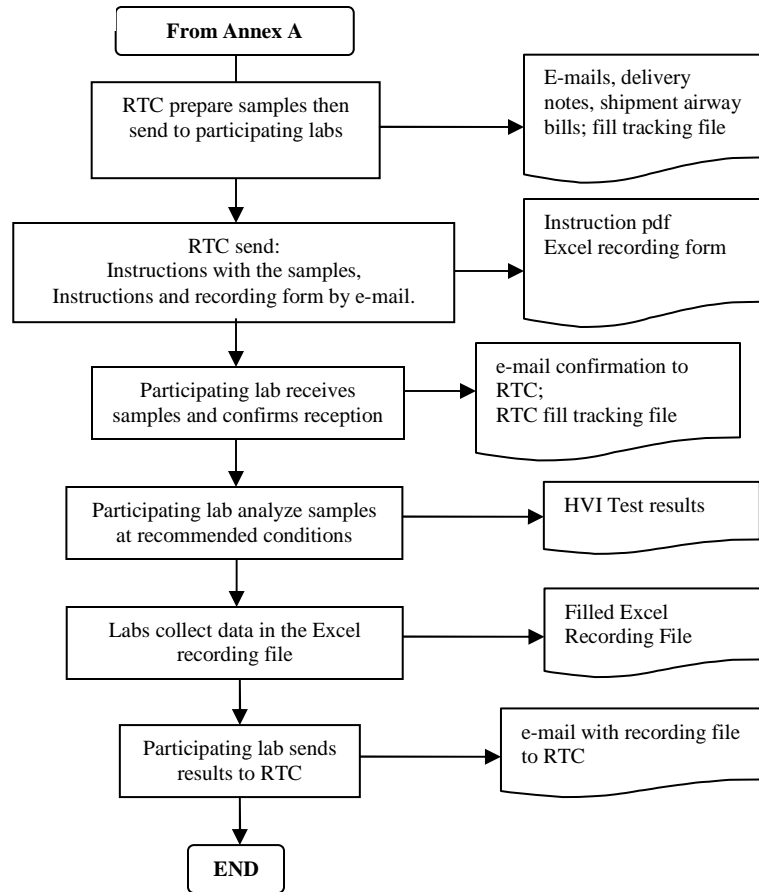
It is the responsibility of the RTC Expert and staff to implement and maintain this procedure.

4.0 Activity Description

4.1. Activity Description



4.2. Activity Description



5. Reference:

- 1) **F01/RTE/03/001: Round Trial sample register book**

Key:

RTC : Regional Technical Centre

RT : Round Trial

FIBRE: Faser Institute-Bremen

RTE: Round Trial East Africa